

VOA 2017 Compiled Rating List Data Specification

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Part one - About this guide

Background

Valuation Officers are required by law to periodically compile and maintain a local rating list for each Billing Authority. In England and Wales there are currently around 350 billing authorities.

The 2017 rating list was compiled on the 1st of April 2017, and the next is due to be compiled on the 1st April 2022.

After compiling rating lists, Valuation Officers are required to send copies to each Billing Authority. Subject to our restricted use license [terms and conditions](#), the Valuation Office Agency also provides copies of it's compiled 2017 list free of charge to the public. This guide covers that provision.

Introduction

There are typically around 2 million properties shown in English and Welsh local rating lists at any one time. Over the life of a list some properties will come and go, whilst other may see changes made to their descriptions and addresses, and of course to their rateable values with effect from specified dates.

Every entry in a rating list includes a rateable value. Around 80% of our rateable values are supported by a regular site and building survey. The remaining 20% use more specialised surveys, or are based on construction costs or annual accounts.

We refer to properties that we are able to value using a regular survey as one belonging to a "bulk" class. This is because we are able to value such properties in bulk.

Bulk class properties are typically properties that, at the time of valuation, are in use as shops, offices, warehouses and factories. They also include some land, e.g. land used for storage, and some miscellaneous uses that also lend themselves to bulk valuation techniques.

Where we use bulk valuation to produce a rateable value we are able to provide a summary of the valuation in our downloadable datasets. The only exceptions are summary valuations that we must suppress for reasons of privacy and security.

This guide explains both the dataset containing list entries and the dataset containing summary valuations. In addition, it provides appendices of supplementary information regarding some of the codes and text that appear in both.

If you need help with this guide or the subjects covered within, please email us at rlidownloads.voa.gsi.gov.uk.

Record formats

All records in our rating list datasets are held using the same record format. Files are ASCII text files comprising variable length fields delimited by an asterisk. The files have an extension of "csv". Records are separated by a Carriage Return/Line Feed. No data items should contain an asterisk.

APIs

Our use of cloud technology enables users to interact with our downloads using APIs. This provides users with the opportunity to monitor our downloads for change and obtain copies automatically.

Two types of API are available. HTTP based [ReST APIs](#) for maximum interoperability, and [.NET APIs](#) specifically for MS developers.

Advanced users and developers are referred to the MS documentation concerned. For information, the ReST API command that returns an xml document listing all our available rating list downloads and their last modification timestamp is:

<https://voaratinglists.blob.core.windows.net/downloads?restype=container&comp=list>

The command may be pasted directly in the address bar of web browsers. Some web browsers display xml documents differently to others.

Part two - Compiled rating list entry data

List entry data explained

Rating list entries are used by billing authorities to calculate rates bills. Entries are made of several sections, each one performing a particular role as follows:

Reference number and address

These two data items are used to identify the unit of property, (known as a rating hereditament), that the remainder of the list entry relates to. Whilst the BA Reference Number is currently displayed in rating lists, you should use the VOAs Unique Address Reference Number, (UARN), instead.

Hereditaments persist across lists. They are shown in both rating and council tax lists whenever they meet specific conditions requiring them to be shown in one or other or both. Over time, a hereditament will have accumulated multiple entries shown in multiple lists.

You can find the full definition of a rating hereditament in the Local Government Finance Act 1988 [section 64](#), and the specific conditions rating hereditaments must meet each day to be shown in a rating list in [section 42](#).

Rateable value and effective date

These two data items are used as a measure of the property's rental value as at the 1st April 2015, with effect from the specific day that a rates bill calculation should use it.

You can find the full definition of rateable value in the Local Government Finance Act 1988 [schedule 6 paragraph 2](#), and the rules for effective dates in the NDR (Alteration of Lists and Appeals) (England) Regulations 2009 [regulation 14](#), as amended, and the NDR (Alteration of Lists and Appeals) (Wales) Regulations 2005 [regulation 14](#), as amended.

Descriptions, special category codes and valuation scheme references

These data items are used to enable ratepayers to compare their rateable value with the rateable values of similar properties valued the same way.

Descriptions and description codes of the same type are a primary means of comparing properties we have valued the same way. You may also wish to use our Special Category codes and suffix as well or instead. Where available, our Valuation Scheme Reference provided with our summary valuation data definitively groups properties together whose valuations have been carried out the same way.

Valuation indicators

Some units of property, (hereditaments), are not always made up of entirely the same property type. For example, some may be comprised of both domestic accommodation and non-domestic space; Others of space that is deemed exempt from rating and a remainder that is not.

Hereditaments made of these mixed types are valued differently from those of an entirely non domestic type. Specifically, their rateable values are an apportionment of the value of the whole to the non-domestic part, and this may make their rateable values different from entirely non domestic types.

It is therefore important when making comparisons between our rental valuations to know which properties have been valued which way. The following indicators allow these distinctions to be made:

- **Composite:** The unit of property is comprised of both non domestic and domestic property types.
- **Exempt¹:** The unit of property is comprised of both non domestic and exempt property types.
- **Valuation tribunal²:** The entry is the result of a Valuation Tribunal decision and order to show it in the list. This means that the entry, including it's rateable value has been determined judicially.

Note^{1 & 2} These data items are not currently present in the datasets.

Current vs historic list entries

Rating lists change over their lifetime. On any current day a list will show entries for each unit of property, (hereditament), meeting specific conditions with effect from the last material change of circumstances, or a later prescribed date. Each time we issue a new current list epoch we are providing the rating list as it was as at the end of a specific day.

List entries that are no longer shown in the current rating list are available in a separate file named "historic entries". The files containing current and historic entries are included in the same download. Together, they provide the full sequence of entries and revised entries for any given property by UARN.

To assemble the sequence of historic entries for a property, you should find all historic entries sharing the same UARN and sort them into ascending List Alteration Date. Entries that are alterations have Historic From and To Dates. Entries that revise alterations will not. You can then add the current entry for the same UARN to complete the entire sequence of list entries for any given property in our 2017 rating list.

Important : The dataset for current entries includes a proxy record for each property deleted from the list. These records have a null rateable value, (item 18). They are included solely for the purpose of providing an effective date of deletion from the current list. Proxy records should not be treated as list entries. The corresponding deleted list entry concerned can be found in the historic entries dataset by cross referencing UARN, (item 7).

You will find the fields for both current and historic 2017 entries in the tables that follow.

List entry data items

Field content

Item	Field	Field Type (maximum length) and Format	Notes
1	Incrementing Entry Number	Number	Indicates entry number within file.
2	Billing Authority Code	Character (4)	Code representing Billing Authority (can have a leading zero). A list of BA codes is provided at Appendix 1
3	NDR Community Code	Character (6)	Code specifying any community within a BA, Normally a Parish Council area. Codes are provided by BAs and details of the areas designated areas are not available from the VOA.

4	BA Reference Number	Character (25)	Reference number supplied by BA and normally used for billing purposes.
5	Primary And Secondary Description Code	Character (4,1)	Code providing a high level description of the property A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
6	Primary Description Text	Character (60)	Explanation of the Primary Description Code above. A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
7	Unique Address Reference Number UARN	Number (11)	VOA Internal key used to link information about the same hereditament
8	Full Property Identifier	Character (190)	Location of property as shown in Rating List (Usually less than 100 characters). Concatenation of (Address Number/Address Name, Sub-Street level 3, Sub-Street level 2, Sub-Street level 1, street, postal district, town and county)
9	Firms Name	Character (50)	The name of the company Note: Only a minority of assessments contain this information, often only when no number/ name is available.
10	Number Or Name	Number (4) or Character (72)	Number and or name of the hereditament
11	Street	Character (36)	Name of Street
12	Town	Character (36)	Name of Town
13	Postal District	Character (36)	The Postal District
14	County	Character (36)	Name of County
15	Postcode	Character (8)	Postcode of hereditament as recorded by VOA
16	Effective Date	Date (11)	Format DD-MON-YYYY Date the current assessment came into effect.
17	Composite Indicator	Character (1)	C indicates a composite property - this is one that is part used for domestic purposes and part used for non- domestic purposes (e.g. a shop with living accommodation overhead). In these cases, the domestic element will be shown separately in the relevant Council Tax Valuation List
18	Rateable Value	Number (10)	Rateable value is an assessment of the open market rental value of the property on the prescribed valuation date.

19	Appeal Settlement Code	Character (8)	Code to indicate the method of settlement of a proposal/appeal made by an interested party. See appendix 3.
20	Assessment Reference	Number (11)	Unique numeric key for an assessment, irrespective of the status of the assessment or List Year. This is a system generated number so can be used to assess sequence of events
21	List Alteration Date	Date (11)	Format DD-MON-YYYY. Date on which List entry was created or last amended
22	SCAT Code And Suffix	Character (4)	Code used by the VOA to group properties together for operational purposes. A full list of SCAT Codes is provided at Appendix 2
23	Sub Street level 3	Character (36)	Lowest level of sub-street - (included in "Full Property Identifier" field above).
24	Sub Street level 2	Character (36)	Middle level of sub-street - (included in "Full Property Identifier " field above)
25	Sub Street level 1	Character (36)	First level of sub-street - (included in "Full Property Identifier " field above)
26	Case Number	Number (11)	Number allocated by the Valuation Office to help identify the properties involved in the same change (e.g. properties that are split into more than one property)
27	Current From Date	Date (11)	Format DD-MON-YYYY. Date the record became current Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.
28	Current To Date	Date (11)	Format DD-MON-YYYY. Date the record ceased to be current Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.

List entry data items (historic entries)

Field content

Item	Field	Field Type (maximum length) and Format	Notes
1	Billing Authority Code	Character (4)	Code representing Billing Authority (can have a leading zero). A list of BA codes is provided at Appendix 1

2	NDR Community Code	Character (6)	Code specifying any community within a BA, Normally a Parish Council area. Codes are provided by BAs and details of the areas designated areas are not available from the VOA.
3	BA Reference Number	Character (25)	Reference number supplied by BA and normally used for billing purposes.
4	Primary And Secondary Description Code	Character (4,1)	Code providing a high level description of the property A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
5	Primary Description Text	Character (60)	Explanation of the Primary Description Code above. A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
6	Unique Address Reference Number UARN	Number (11)	VOA Internal key used to link information about the same hereditament
7	Effective Date	Date (11)	Format DD-MON-YYYY Date the current assessment came into effect.
8	Composite Indicator	Character (1)	C indicates a composite property - this is one that is part used for domestic purposes and part used for non- domestic purposes (e.g. a shop with living accommodation overhead). In these cases, the domestic element will be shown separately in the relevant Council Tax Valuation List
9	Rateable Value	Number (10)	Rateable value is an assessment of the open market rental value of the property on the prescribed valuation date.
10	Appeal Settlement Code	Character (8)	Code to indicate the method of settlement of a proposal/appeal made by an interested party. See appendix 3.
11	Assessment Reference	Number (11)	Unique numeric key for an assessment, irrespective of the status of the assessment or List Year. This is a system generated number so can be used to assess sequence of events
12	List Alteration Date	Date (11)	Format DD-MON-YYYY. Date on which List entry was created or last amended
13	SCAT Code And Suffix	Character (4)	Code used by the VOA to group properties together for operational purposes. A full list of SCAT Codes is provided at Appendix 2
14	Case Number	Number (11)	Number allocated by the Valuation Office to help identify the properties involved in the same change (e.g. properties that are split into more than one property)

15	Historic From Date	Date (11)	<p>Format DD-MON-YYYY. Date the record became current</p> <p>Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.</p>
16	Historic To Date	Date (11)	<p>Format DD-MON-YYYY. Date the record ceased to be current</p> <p>Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.</p>

Part three - Weekly change-updates

Change-update data explained

List entries

Our epochs provide a snapshot of our rating lists as at the end of a specific day. They also provide the full history of list entries for each unit of property, (hereditament), shown in that rating list.

These epochs are refreshed periodically. For example, our 2017 epochs are currently refreshed bi-monthly. Some users may want to know about changes to our rating lists in advance of our epochs, or learn more about the changes incorporated into them. In such cases our weekly change-updates can help.

Each change-update file accumulates the weekly changes made to the rating list concerned until the next bi-monthly epoch, when a new cycle of epoch & change-updates begins again.

Our change-updates are available from the same location as our epochs. The downloads share the same root file name as the epoch to which they relate, and should be applied in the sequence indicated by the remainder of their file name. Change-updates relating to a next epoch may continue to be applied to a previous epoch, provided all change-updates relating to the previous epoch have been applied first.

Additional fields present in list entry change-updates

Records in our weekly change-updates include additional information explaining the changes concerned. Specifically:

- **Case Type:** The type of work used to respond to the events from which the change originated, mapping to our legal duties and ancillary operations. See Appendix 5 for more information.
- **Report Number:** A reference number from the related Billing Authorities' system identifying their report about the originating change events.
- **Change Code:** A two digit encoding of the reason for a list entry being inserted, amended or deleted into a rating list. Multiple change codes related to the same case indicate a set of logical operations carried out together in response to an originating event. A full list of change codes are provided at Appendix 6.
- **Change Reason:** A textual description of the change code. See also Appendix 6.
- **Status:** A single digit code distinguishing list entries that should be used to calculating a business rates bill going forward, (status 2), from list entries that are made historical, (status 3), or more historical, (status 4), by the update.
- **Trans Cert Ind:** a single digit code indicating that in addition to the list entries changed by the update, preceding list entries would have also been altered but for law preventing us. Certificates contain details of what those list entries would have been.

You will find the fields for our change-update list entries in the table that follows below.

Summary valuations

As with all our list entry records, you will find the related summary valuations in a corresponding downloadable change-update summary valuation file. Records in change-update summary valuation files are identical to the summary valuation records in our epochs. (See part four below).

Change-update list entry data items

Field content

Item	Field	Field Type (maximum length) and Format	Notes
1	Billing Authority Code	Character (4)	Code representing Billing Authority (can have a leading zero). A list of BA codes is provided at Appendix 1
2	NDR Community Code	Character (6)	Code specifying any community within a BA, Normally a Parish Council area. Codes are provided by BAs and details of the areas designated areas are not available from the VOA.
3	BA Reference Number	Character (25)	Reference number supplied by BA and normally used for billing purposes.
4	Unique Address Reference Number UARN	Number (11)	VOA Internal key used to link information about the same hereditament
5	Full Property Identifier	Character (190)	Location of property as shown in Rating List (Usually less than 100 characters). Concatenation of (Address Number/Address Name, Sub-Street level 3, Sub-Street level 2, Sub-Street level 1, street, postal district, town and county)
6	Postcode	Character (8)	Postcode of hereditament as recorded by VOA
7	Primary And Secondary Description Code	Character (4,1)	Code providing a high level description of the property A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
8	Primary Description Text	Character (60)	Explanation of the Primary Description Code above. A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
9	Rateable Value	Number (10)	Rateable value is an assessment of the open market rental value of the property on the prescribed valuation date.
10	Effective Date	Date (11)	Format DD-MON-YYYY Date the current assessment came into effect.
11	Composite Indicator	Character (1)	C indicates a composite property - this is one that is part used for domestic purposes and part used for non- domestic purposes (e.g. a shop with living accommodation overhead). In these cases, the domestic element will be shown separately in the relevant Council Tax Valuation List

12	Case Number	Number (11)	Number allocated by the Valuation Office to help identify the properties involved in the same change (e.g. properties that are split into more than one property)
13	Case Type	Character (8)	Classification of the type of case - a list of codes is provided at Appendix 5
14	Report Number	Character (8)	This reference is allocated by the Billing Authority as a unique identifier for any BAR case type of changes submitted to the VOA.
15	Change Code	Character (2)	Code denoting the reason for the change to the Rating List. A full list of Change Codes is provided at Appendix 6
16	Change Reason	Character (57)	Text description of the Change Code above A full list of Change Codes is provided at Appendix 6
17	Appeal Settlement Code	Character (8)	Code to indicate the method of settlement of a proposal/appeal made by an interested party. See appendix 3.
18	SCAT Code And Suffix	Character (4)	Code used by the VOA to group properties together for operational purposes. A full list of SCAT Codes is provided at Appendix 2
19	Status	Character (1)	Code to identify whether the case is related to a current assessment (Status 2) or an historic assessment (Status 3 or 4).
20	Assessment Reference	Number (11)	Unique numeric key for an assessment, irrespective of the status of the assessment or List Year. This is a system generated number so can be used to assess sequence of events
21	List Alteration Date	Date (11)	Format DD-MON-YYYY. Date on which List entry was created or last amended
22	Sub Street level 3	Character (36)	Lowest level of sub-street - (included in "Full Property Identifier" field above).
23	Sub Street level 2	Character (36)	Middle level of sub-street - (included in "Full Property Identifier " field above)
24	Sub Street level 1	Character (36)	First level of sub-street - (included in "Full Property Identifier " field above)
25	Firms Name	Character (50)	The name of the company Note: Only a minority of assessments contain this information, often only when no number/ name is available.
26	Number Or Name	Number (4) or Character (72)	Number and or name of the hereditament
27	Street	Character (36)	Name of Street

28	Postal District	Character (36)	The Postal District
29	Town	Character (36)	Name of Town
30	County	Character (36)	Name of County
31	Trans Cert Ind	Character (1)	Indicator of issue of Transitional Certificate . - L (letter sent) or Y (Transition applies)
32	Current From Date	Date (11)	<p>Format DD-MON-YYYY. Date the record became current</p> <p>Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.</p>
33	Current To Date	Date (11)	<p>Format DD-MON-YYYY. Date the record ceased to be current</p> <p>Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.</p>

Part four - Compiled rating list summary valuation data

Summary valuation data explained

Overview

Our summary valuations data is comprised of seven types of records:

01	Related list entry
02	Line items (multi line)
03	Additional items (multi line)
04	Plant and machinery
05	Car parking
06	Adjustments (multi line)
07	Adjustments totals

The first record type (01) enables the other 6 record types to be related to the rateable value of a list entry. The remaining 6 record types (02 to 07) provide the parts of our valuation which make up the whole.

Items belonging to these 6 record types include references to the survey item valued, the price applied and the total.

Record types 02 to 05 can be aggregated to form a basic valuation of the property. Record type 06 provides a list of percentage adjustments and reasons why. Record type 07 shows the result of applying the adjustments of record type 06 and should equal the value shown as item 19 in record type 01. After rounding, the final rateable value is shown in item 20 of record type 01.

Technical Arrangement

The technical arrangement of our summary valuation data is as follows:

- Fields are in the exact order in which they are listed in this file specification.
- Records are broken down into Types. Each Type represents a different part of the record.
- Each record will begin with Type '01' data
- For each record type '01', there is one or more record type '02's containing Survey Line Item data.
- There may be zero or more of record types '03' and '06'.
- There may be zero or one of record types '04' and '05'.
- If a record type '06' exists, there will be one record type '07'
- The end of a record is only indicated by the next row of Type '01' data or the end of the file.
- The file contains summary valuations for both current and historic entries.

You should use this information to read the file into formal data structures.

Summary valuation data items

Record type '01' - Rating list details

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Char (2)	Value '01'
2	Assessment Reference	Number (11)	Unique numeric key for an assessment, irrespective of the status of the assessment or List Year. This is a system generated number so can be used to assess sequence of events
3	Unique Address Reference Number UARN	Number (11)	VOA Internal key used to link information about the same hereditament
4	Billing Authority Code	Character (4)	Code representing Billing Authority (can have a leading zero). A list of BA codes is provided at Appendix 1
5	Firms Name	Character (50)	The name of the company Note: Only a minority of assessments contain this information, often only when no number/ name is available.
6	Number Or Name	Number (4) or Character (72)	Number and or name of the hereditament
7	Sub Street level 3	Character (36)	Lowest level of sub-street - (included in "Full Property Identifier" field above).
8	Sub Street level 2	Character (36)	Middle level of sub-street - (included in "Full Property Identifier " field above)
9	Sub Street level 1	Character (36)	First level of sub-street - (included in "Full Property Identifier " field above)
10	Street	Character (36)	Name of Street
11	Town	Character (36)	Name of Town
12	Postal District	Character (36)	The Postal District
13	County	Character (36)	Name of County
14	Postcode	Character (8)	Postcode of hereditament as recorded by VOA

15	Scheme Reference	Number (11)	This is the reference number identifying the valuation scheme used to value the property. One or more properties can be valued on a single scheme which group properties by type and location for valuation purposes. Schemes can be viewed at www.gov.uk/correct-your-business-rates
16	Primary Description Text	Character (60)	Explanation of the Primary Description Code above. A full list of Primary Description Codes and the Standard Text explanation that applies is provided at Appendix 2
17	Total Area	Number (12, 2)	Total area of the line items for the property (m2)
18	Sub Total	Number (10)	Total value of the line items for the property.
19	Total Value	Number (10)	Total calculated value of the property.
20	Adopted RV	Number (10)	The rateable value for the property as shown in the rating list.
21	List Year	Number (4)	List year of the rating list.
22	BA Name	Character (40)	Name of the Local Authority that calculates the rates bill for each rateable property
23	BA Reference Number	Character (25)	Reference number supplied by BA and normally used for billing purposes.
24	VO Ref	Number (11)	Reference number (internal VOA use)
25	From Date	Date (11)	Format DD-MON-YYYY. Date the record became current Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.
26	To Date	Date (11)	Format DD-MON-YYYY. Date the record ceased to be current Note: This is a system generated date which assists in showing the order changes were made on the VOA IT system. It does not relate to the effective date of the assessment.
27	SCAT Code Only	Character (3)	Code used by the VOA to group properties together for operational purposes. A full list of SCAT Codes is provided at Appendix 2
28	Unit of Measurement	Character (3)	Indicator to show the measuring standard used. GIA (Gross Internal Area) or NIA (Net Internal Area).

29	Unadjusted Price	Number (8, 2)	Unadjusted Matrix price (£/M2) for the primary survey unit
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Record type '02' - Line items (multi line)

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Number	Value '02'
2	Line	Number (3)	Order of line items
3	Floor	Character (50)	Description of the floor level. i.e. ground, first & mezzanine
4	Description	Character (240)	Description of the accommodation. i.e. showroom, office & workshop
5	Area	Character (8,2)	Area of the line item.
6	Price	Number (8,2)	Price applied to the line item.
7	Value	Number (10)	The value of the line item.

Record type '03' - Additional items (multi line)

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Number (2)	Value '03'
2	Other Addition OA Description	Character (240)	¹ Any additional items to the property such as front/rear vehicle display spaces, not included in the line items. A list of OA descriptions used is at Appendix 4.
3	OA Size	Number (12,1)	Area of the other addition.
4	OA Price	Number (8,2)	The value of the other addition.
5	OA Value	Number (10)	The value of the other addition.

¹ Carriage return character (ASCII 10) will be replaced by a space and asterisk will be replaced by 'x'

Record type '04' - Plant and machinery

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Number (2)	Value '04'
2	PM Value	Character (10)	The value of the plant and machinery

Record type '05' - Car parking

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Number (2)	Value '05'
2	CP Spaces	Number (10)	Amount of car parking spaces
3	CP Spaces Value	Number (10)	The value of the car parking spaces
4	CP Area	Number (10)	Amount of area for car parking.
5	CP Area Value	Number (10)	The value of the car parking area.
6	CP Total	Number (10)	The total value for car parking included in the valuation.

Record type '06' - Adjustments (multi line)

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Number (2)	Value '06'
2	Adj Desc	Character (51)	² Description of any adjustments made
3	Adj Percent	Number (10,2)	Preceded with + or –. Format 2 decimal places. Suffixed with %

Record type '07' - Adjustments totals

Item	Field	Field Type (maximum length) and Format	Notes
1	Record Type	Number (2)	Value '07'
2	Total before Adj	Number (10)	Total value before adjustments
3	Total Adj	Number (10)	Preceded with + or -. Total value of the adjustments

² Carriage return character (ASCII 10) will be replaced by a space and asterisk will be replaced by 'x'

Appendix 1 - Billing authority codes

BA Code	BA Name
0114	BATH AND NORTH EAST SOMERSET
0116	BRISTOL CITY
0119	SOUTH GLOUCESTERSHIRE
0121	NORTH SOMERSET
0230	LUTON
0235	BEDFORD
0240	CENTRAL BEDFORDSHIRE COUNCIL
0335	BRACKNELL FOREST
0340	WEST BERKSHIRE
0345	READING
0350	SLOUGH
0355	WINDSOR AND MAIDENHEAD
0360	WOKINGHAM
0405	AYLESBURY VALE
0410	SOUTH BUCKINGHAMSHIRE
0415	CHILTERN
0425	WYCOMBE
0435	MILTON KEYNES
0505	CAMBRIDGE
0510	EAST CAMBRIDGESHIRE
0515	FENLAND
0520	HUNTINGDON
0530	SOUTH CAMBRIDGESHIRE
0540	PETERBOROUGH
0650	HALTON
0655	WARRINGTON
0660	CHESHIRE EAST
0665	CHESHIRE WEST AND CHESTER
0724	HARTLEPOOL

0728	REDCAR AND CLEVELAND
0734	MIDDLESBROUGH
0738	STOCKTON-ON-TEES
0835	ISLES OF SCILLY
0840	CORNWALL
0905	ALLERDALE
0910	BARROW-IN-FURNESS
0915	CARLISLE
0920	COPELAND
0925	EDEN
0930	SOUTH LAKELAND
1005	AMBER VALLEY
1010	BOLSOVER
1015	CHESTERFIELD
1025	EREWASH
1030	HIGH PEAK
1035	NORTH EAST DERBYSHIRE
1040	SOUTH DERBYSHIRE
1045	DERBYSHIRE DALES
1055	DERBY
1105	EAST DEVON
1110	EXETER
1115	NORTH DEVON
1125	SOUTH HAMS
1130	TEIGNBRIDGE
1135	MID DEVON
1145	TORRIDGE
1150	WEST DEVON
1160	PLYMOUTH
1165	TORBAY
1210	CHRISTCHURCH
1215	NORTH DORSET

1225	PURBECK
1230	WEST DORSET
1235	WEYMOUTH & PORTLAND
1240	EAST DORSET
1250	BOURNEMOUTH
1255	BOROUGH OF POOLE
1350	DARLINGTON
1355	DURHAM COUNTY
1410	EASTBOURNE
1415	HASTINGS
1425	LEWES
1430	ROTHER
1435	WEALDEN
1445	BRIGHTON & HOVE
1505	BASILDON
1510	BRAINTREE
1515	BRENTWOOD
1520	CASTLE POINT
1525	CHELMSFORD
1530	COLCHESTER
1535	EPPING FOREST
1540	HARLOW
1545	MALDON
1550	ROCHFORD
1560	TENDRING
1570	UTTLESFORD
1590	SOUTHEND-ON-SEA
1595	THURROCK
1605	CHELTENHAM
1610	COTSWOLD
1615	FOREST OF DEAN
1620	GLOUCESTER

1625	STROUD
1630	TEWKESBURY
1705	BASINGSTOKE AND DEANE
1710	EAST HAMPSHIRE
1715	EASTLEIGH
1720	FAREHAM
1725	GOSPORT
1730	HART
1735	HAVANT
1740	NEW FOREST
1750	RUSHMOOR
1760	TEST VALLEY
1765	WINCHESTER
1775	PORTSMOUTH CITY
1780	SOUTHAMPTON CITY
1805	BROMSGROVE
1825	REDDITCH
1835	WORCESTER
1840	WYCHAVON
1845	WYRE FOREST
1850	HEREFORDSHIRE
1860	MALVERN HILLS
1905	BROXBOURNE
1910	DACORUM
1915	EAST HERTFORDSHIRE
1920	HERTSMERE
1925	NORTH HERTFORDSHIRE
1930	ST ALBANS
1935	STEVENAGE
1940	THREE RIVERS
1945	WATFORD
1950	WELWYN HATFIELD

2001	EAST RIDING OF YORKSHIRE
2002	NORTH EAST LINCOLNSHIRE
2003	NORTH LINCOLNSHIRE
2004	CITY AND COUNTY OF KINGSTON-UPON-HULL
2100	ISLE OF WIGHT
2205	ASHFORD
2210	CANTERBURY
2215	DARTFORD
2220	DOVER
2230	GRAVESHAM
2235	MAIDSTONE
2245	SEVENOAKS
2250	SHEPWAY
2255	SWALE
2260	THANET
2265	TONBRIDGE & MALLING
2270	TUNBRIDGE WELLS
2280	MEDWAY
2315	BURNLEY
2320	CHORLEY
2325	FYLDE
2330	HYNDBURN
2335	LANCASTER
2340	PENDLE
2345	PRESTON
2350	RIBBLE VALLEY
2355	ROSSENDALE
2360	SOUTH RIBBLE
2365	WEST LANCASHIRE
2370	WYRE
2372	BLACKBURN WITH DARWEN
2373	BLACKPOOL

2405	BLABY
2410	CHARNWOOD
2415	HARBOROUGH
2420	HINCKLEY & BOSWORTH
2430	MELTON
2435	NORTH WEST LEICESTERSHIRE
2440	OADBY & WIGSTON
2465	CITY OF LEICESTER
2470	RUTLAND
2505	BOSTON
2510	EAST LINDSEY
2515	LINCOLN
2520	NORTH KESTIVEN
2525	SOUTH HOLLAND
2530	SOUTH KESTIVEN
2535	WEST LINDSEY
2605	BRECKLAND
2610	BROADLAND
2615	GREAT YARMOUTH
2620	NORTH NORFOLK
2625	NORWICH
2630	SOUTH NORFOLK
2635	KINGS LYNN & WEST NORFOLK
2705	CRAVEN
2710	HAMBLETON
2715	HARROGATE
2720	RICHMONDSHIRE
2725	RYEDALE
2730	SCARBOROUGH
2735	SELBY
2741	CITY OF YORK
2805	CORBY

2810	DAVENTRY
2815	EAST NORTHAMPTONSHIRE
2820	KETTERING
2825	NORTHAMPTON
2830	SOUTH NORTHAMPTONSHIRE
2835	WELLINGBOROUGH
2935	NORTHUMBERLAND
3005	ASHFIELD
3010	BASSETLAW
3015	BROXTOWE
3020	GEDLING
3025	MANSFIELD
3030	NEWARK & SHERWOOD
3040	RUSHCLIFFE
3060	NOTTINGHAM
3105	CHERWELL
3110	OXFORD
3115	SOUTH OXFORDSHIRE
3120	VALE OF WHITE HORSE
3125	WEST OXFORDSHIRE
3240	TELFORD AND WREKIN
3245	SHROPSHIRE
3305	MENDIP
3310	SEDGEMOOR
3315	TAUNTON DEANE
3320	WEST SOMERSET
3325	SOUTH SOMERSET
3405	CANNOCK CHASE
3410	EAST STAFFORDSHIRE
3415	LICHFIELD
3420	NEWCASTLE UNDER LYME
3425	STAFFORD

3430	SOUTH STAFFORDSHIRE
3435	STAFFORDSHIRE MOORLANDS
3445	TAMWORTH
3455	STOKE ON TRENT
3505	BABERGH
3510	FOREST HEATH
3515	IPSWICH
3520	MID SUFFOLK
3525	ST EDMUNDSBURY
3530	SUFFOLK COASTAL
3535	WAVENEY
3605	ELMBRIDGE
3610	EPSOM & EWELL
3615	GUILDFORD
3620	MOLE VALLEY
3625	REIGATE & BANSTEAD
3630	RUNNYMEDE
3635	SPELTHORNE
3640	SURREY HEATH
3645	TANDRIDGE
3650	WAVERLEY
3655	WOKING
3705	NORTH WARWICKSHIRE
3710	NUNEATON & BEDWORTH
3715	RUGBY
3720	STRATFORD ON AVON
3725	WARWICK
3805	ADUR
3810	ARUN
3815	CHICHESTER
3820	CRAWLEY
3825	HORSHAM

3830	MID SUSSEX
3835	WORTHING
3935	SWINDON
3940	WILTSHIRE
4205	BOLTON
4210	BURY
4215	MANCHESTER
4220	OLDHAM
4225	ROCHDALE
4230	SALFORD
4235	STOCKPORT
4240	TAMESIDE
4245	TRAFFORD
4250	WIGAN
4305	KNOWSLEY
4310	LIVERPOOL
4315	ST HELENS
4320	SEFTON
4325	WIRRAL
4405	BARNSLEY
4410	DONCASTER
4415	ROTHERHAM
4420	SHEFFIELD
4505	GATESHEAD
4510	NEWCASTLE UPON TYNE
4515	NORTH TYNESIDE
4520	SOUTH TYNESIDE
4525	SUNDERLAND
4605	BIRMINGHAM
4610	COVENTRY
4615	DUDLEY
4620	SANDWELL

4625	SOLIHULL
4630	WALSALL
4635	WOLVERHAMPTON
4705	BRADFORD
4710	CALDERDALE
4715	KIRKLEES
4720	LEEDS
4725	WAKEFIELD
5030	CITY OF LONDON
5060	BARKING & DAGENHAM
5090	BARNET
5120	BEXLEY
5150	BRENT
5180	BROMLEY
5210	CAMDEN
5240	CROYDON
5270	EALING
5300	ENFIELD
5330	GREENWICH
5360	HACKNEY
5390	HAMMERSMITH & FULHAM
5420	HARINGEY
5450	HARROW
5480	HAVERING
5510	HILLINGDON
5540	HOUNSLOW
5570	ISLINGTON
5600	KENSINGTON & CHELSEA
5630	KINGSTON UPON THAMES
5660	LAMBETH
5690	LEWISHAM
5720	MERTON

5750	NEWHAM
5780	REDBRIDGE
5810	RICHMOND UPON THAMES
5840	SOUTHWARK
5870	SUTTON
5900	TOWER HAMLETS
5930	WALTHAM FOREST
5960	WANDSWORTH
5990	WESTMINSTER CITY
6805	ISLE OF ANGLESEY
6810	GWYNEDD
6815	CARDIFF
6820	CEREDIGION
6825	CARMARTHENSHIRE (1)
6828	CARMARTHENSHIRE (2)
6829	CARMARTHENSHIRE (3)
6830	DENBIGHSHIRE
6835	FLINTSHIRE
6840	MONMOUTHSHIRE
6845	PEMBROKESHIRE
6850	POWYS 1 (MONTGOMERYSHIRE)
6853	POWYS 2 (RADNORSHIRE)
6854	POWYS 3 (BRECONSHIRE)
6855	SWANSEA
6905	CONWY
6910	BLAENAU GWENT
6915	BRIDGEND
6920	CAERPHILLY
6925	MERTHYR TYDFIL
6930	NEATH AND PORT TALBOT
6935	NEWPORT
6940	RHONDDA CYNON TAFF

6945	TORFAEN
6950	VALE OF GLAMORGAN
6955	WREXHAM

Appendix 2 - Special category and primary description codes

Note - Primary descriptions can be modified by use of the addition of a secondary description code: W = Workshop and Premises, S = Store and Premises, C = Car Space and Premises, O = Office and Premises. For example, IFO will denote a factory, offices and premises

SCat Code	SCat Description	Primary Desc Code	Primary Description Default Description	Overtyped Description (if necessary)
001	AA/RAC Service Centres and Boxes	MX	MISC - MAY BE OVERTYPED	
003	Advertising Right	CA	ADVERTISING RIGHT AND PREMISES	
004	Agricultural Showgrounds (National Scheme)	MX	MISC - MAY BE OVERTYPED	AGRICULTURAL SHOWGROUND AND PREMISES
005	Air Ports (Minor) (National Scheme)	MX	MISC - MAY BE OVERTYPED	AIRPORT AND PREMISES
006	Air Strips (National Scheme)	MX	MISC - MAY BE OVERTYPED	AIR STRIP AND PREMISES
007	Aircraft Works With Airfields	MX	MISC - MAY BE OVERTYPED	AIRCRAFT WORKS AND PREMISES
008	Airport Let Outs	MX	MISC - MAY BE OVERTYPED	
009	Aluminum Smelting Works	IF2	WORKS AND PREMISES	
010	Ambulance Stations	MS2	AMBULANCE STATION AND PREMISES	
011	Amusement Arcades	LT1	AMUSEMENT ARCADE AND PREMISES	
012	Amusement Parks	LT4	AMUSEMENT PARK AND PREMISES	

013	Animal Boarding	MX	MISC - MAY BE OVERTYPED	
014	Arenas	LX	MISC - MAY BE OVERTYPED	ARENA AND PREMISES
015	Army Hereditaments	TD1	FORCES CAREERS OFFICE AND PREMISES	OVERWRITE WITH MEANINGFUL DESCRIPTION
016	Artificial Fibre Works	IF2	WORKS AND PREMISES	
017	Asphalt Plants	IMX	MISC - MAY BE OVERTYPED	COATING PLANT AND PREMISES
018	ATMs	CX	MISC - MAY BE OVERTYPED	SITE OF ATM AND PREMISES
019	Auction Rooms	CX	MISC - MAY BE OVERTYPED	AUCTION ROOM AND PREMISES
020	Baling Plants	IMX	MISC - MAY BE OVERTYPED	BALING PLANT AND PREMISES
021	Banks/Insurance/Building Society Offices & Other A2 Uses	CS1	BANK AND PREMISES	
022	Beach Huts	LH1	BEACH HUT AND PREMISES	
023	Beet Sugar Factories	IF	FACTORY AND PREMISES	BEET SUGAR FACTORY AND PREMISES
024	Betting Offices	CS2	BETTING SHOP AND PREMISES	
025	Bingo Halls (National Scheme)	LT2	BINGO HALL AND PREMISES	
026	Bird Sanctuaries	MX	MISC - MAY BE OVERTYPED	BIRD SANCTUARY AND PREMISES

027	Boat Yards	IX	MISC - MAY BE OVERTYPED	BOAT YARD AND PREMISES
028	Bowling Alleys	LX	MISC - MAY BE OVERTYPED	BOWLING ALLEY AND PREMISES
029	Bowling Centres (Indoor)	LX	MISC - MAY BE OVERTYPED	INDOOR BOWLING CENTRE AND PREMISES
030	Bowling Greens (Outdoor)	LX	MISC - MAY BE OVERTYPED	BOWLING GREEN AND PREMISES
031	Breweries (National Scheme)	IX	MISC - MAY BE OVERTYPED	BREWERY AND PREMISES
032	Brickworks (Traditional), Clay Tile/Pipe Works	IM2	BRICKWORKS AND PREMISES	
033	Bulk Cement Storage Depots	IMX	MISC - MAY BE OVERTYPED	CEMENT STORAGE DEPOT AND PREMISES
034	Bullion/Money Stores (National Scheme)	CX	MISC - MAY BE OVERTYPED	STORE AND PREMISES
036	Bus Stations	NT	BUS STATION AND PREMISES	
037	Cable Head End Buildings	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
038	Car Auction Buildings/Sites	CX	MISC - MAY BE OVERTYPED	CAR AUCTION AND PREMISES
039	Car Parks (Multi-Storey)	CP	CAR PARK AND PREMISES	
040	Car Parks (Surfaced Open)	CP	CAR PARK AND PREMISES	
041	Car Parks (Unsurfaced Open)	CP	CAR PARK AND PREMISES	

042	Car Showrooms	CG3	SHOWROOM AND PREMISES	
043	Car Spaces	CP1	CAR PARKING SPACE AND PREMISES	
044	Car Supermarkets	CX	MISC - MAY BE OVERTYPED	CAR SUPERMARKET AND PREMISES
045	Car Washes (Stand Alone)	CX	MISC - MAY BE OVERTYPED	CAR WASH AND PREMISES
046	Car/Caravan Sales/Display/Hiring Sites	CX	MISC - MAY BE OVERTYPED	CAR / CARAVAN SALES (OR DISPLAY / HIRING) SITE AND PREMISES
047	Caravan Parks (Leisure) (National Scheme)	CC1	CARAVAN PARK AND PREMISES	
048	Caravan Sites and Pitches (National Scheme)	CC3	CARAVAN AND PITCH AND PREMISES	
049	Casinos and Gambling Clubs	LX	MISC - MAY BE OVERTYPED	CASINO AND PREMISES
050	Cattle Breeding Centres	MX	MISC - MAY BE OVERTYPED	CATTLE BREEDING CENTRE AND PREMISES
051	Cement Tile Works	IMX	MISC - MAY BE OVERTYPED	CONCRETE PRODUCT WORKS AND PREMISES
052	Cement Works	IF2	WORKS AND PREMISES	
053	Cemeteries (National Scheme)	MC	CEMETERY AND PREMISES	
054	Chalet Parks (National Scheme)	CC5	CHALET PARK AND PREMISES	
055	Chemical Works	IF2	WORKS AND PREMISES	

056	Cinemas (National Scheme)	LT	CINEMA AND PREMISES	
057	Civic and Public Buildings (Local Authority Occupations)	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
058	Civic Amenity Sites	IMX	MISC - MAY BE OVERTYPED	CIVIC AMENITY SITE AND PREMISES
059	Civil Airports	MX	MISC - MAY BE OVERTYPED	CIVIL AIRPORT AND PREMISES
060	Clubhouses	LC1	CLUBHOUSE AND PREMISES	
061	Clubs & Institutions	CL2	CLUB AND PREMISES	
062	Coaching Inns	LX	MISC - MAY BE OVERTYPED	COACHING INN AND PREMISES
063	Coking and Carbonising Plants	IX	MISC - MAY BE OVERTYPED	COKING / CARBONISING PLANT AND PREMISES
065	Colleges of Further Education (National Scheme)	EL1	COLLEGE AND PREMISES	
066	Communication Stations (National Scheme)	MT1	COMMUNICATION STATION AND PREMISES	
067	Community Day Centres	LC	COMMUNITY CENTRE AND PREMISES	
068	Computer Centres (Non-Purpose Built)	CO1	COMPUTER CENTRE AND PREMISES	
069	Computer Centres (Purpose Built)	CO1	COMPUTER CENTRE AND PREMISES	
070	Concert Halls (National Scheme)	LX	MISC - MAY BE OVERTYPED	CONCERT HALL AND PREMISES

071	Concrete Batching Plants	IM3	CONCRETE BATCHING PLANT AND PREMISES	
072	Concrete Block Works	IMX	MISC - MAY BE OVERTYPED	CONCRETE PRODUCT WORKS AND PREMISES
073	Concrete Product Works	IMX	MISC - MAY BE OVERTYPED	CONCRETE PRODUCT WORKS AND PREMISES
074	Conference & Exhibition Centres	CX	MISC - MAY BE OVERTYPED	CONFERENCE / EXHIBITION CENTRE AND PREMISES
075	Conference Centres in Country Houses	CX	MISC - MAY BE OVERTYPED	CONFERENCE CENTRE AND PREMISES
076	Contractors Huts & Compounds	IX	MISC - MAY BE OVERTYPED	
077	Country House Hotels	CH	HOTEL AND PREMISES	
079	Creameries	IX	MISC - MAY BE OVERTYPED	CREAMERY AND PREMISES
080	Crematoria (With & Without Cemeteries) (National Scheme)	MC1	CREMATORIUM AND PREMISES	
081	Cricket Centres	LI	SPORTS CENTRE AND PREMISES	CRICKET CENTRE AND PREMISES
082	Cricket Grounds (County)	LS	SPORTS GROUND AND PREMISES	COUNTY CRICKET GROUND AND PREMISES
083	Cricket Grounds/Pitches (Non-County)	LS	SPORTS GROUND AND PREMISES	CRICKET GROUND AND PREMISES
084	Dance Schools & Centres	EP	SCHOOL AND PREMISES	DANCE SCHOOL/CENTRE AND PREMISES
085	Day Nurseries/Play Schools	EN1	DAY NURSERY AND PREMISES	PLAY SCHOOL AND PREMISES

086	Departmental and Walk Round Stores (Large)	CS	SHOP AND PREMISES	DEPARTMENT STORE AND PREMISES
087	Distilleries	IX	MISC - MAY BE OVERTYPED	DISTILLERY AND PREMISES
088	District Heating Undertakings & Networks	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
089	Docks and Harbours (Non-Statutory)	NX	MISC - MAY BE OVERTYPED	DOCK / HARBOUR HEREDITAMENT AND PREMISES
090	Domestic Fuel Installations	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
091	Drive-In Restaurants	CR	RESTAURANT AND PREMISES	
092	Drive-Thru Restaurants	CR	RESTAURANT AND PREMISES	
093	Effluent Minewater Treatment Plant and Premises	IMX	MISC - MAY BE OVERTYPED	MINEWATER PLANT AND PREMISES
094	Electricity Undertakings (Non-Statutory)	NX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
095	Exhaust and Tyre Centres	CG1	VEHICLE REPAIR WORKSHOP AND PREMISES	EXHAUST AND TYRE CENTRE AND PREMISES
096	Factories, Workshops and Warehouses (Incl Bakeries & Dairies)	IF	FACTORY AND PREMISES	
097	Factory Shops	CS	SHOP AND PREMISES	FACTORY SHOP AND PREMISES
098	Farm Shops	CS	SHOP AND PREMISES	FARM SHOP AND PREMISES
099	Field Study, Activity and Adventure Centres	EX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION

100	Film and TV Studios	CX	MISC - MAY BE OVERTYPED	FILM / TV STUDIO AND PREMISES
101	Fire Stations	MS1	FIRE STATION AND PREMISES	
102	Fish Farms	MX	MISC - MAY BE OVERTYPED	FISH FARM AND PREMISES
103	Flour Mills (National Scheme)	IF1	MILL AND PREMISES	FLOUR MILL AND PREMISES
104	Food Courts	CR2	FOOD COURT AND PREMISES	
105	Food Processing Centres	IF	FACTORY AND PREMISES	FOOD PROCESSING CENTRE AND PREMISES
106	Food Stores	CS	SHOP AND PREMISES	
107	Football Grounds	LS5	FOOTBALL GROUND AND PREMISES	
108	Football Pitches	LX	MISC - MAY BE OVERTYPED	
109	Football Stadia	LI1	STADIUM AND PREMISES	
110	Foundries	IF2	WORKS AND PREMISES	FOUNDRY AND PREMISES
111	Funeral Parlours/Chapels Of Rest	CX	MISC - MAY BE OVERTYPED	FUNERAL PARLOUR / CHAPEL OF REST AND PREMISES
112	Game Farms	MX	MISC - MAY BE OVERTYPED	GAME FARM AND PREMISES
113	Garages (Transport and Commercial)	CG2	GARAGE AND PREMISES	

114	Garden Centres	CX	MISC - MAY BE OVERTYPED	GARDEN CENTRE AND PREMISES
115	Gas Processing Plants	IX	MISC - MAY BE OVERTYPED	GAS PROCESSING PLANT AND PREMISES
116	Go Kart Rinks	LX	MISC - MAY BE OVERTYPED	GO KART RINK AND PREMISES
117	Golf Courses	LS2	GOLF COURSE AND PREMISES	
118	Golf Driving Ranges	LS2	GOLF COURSE AND PREMISES	GOLF DRIVING RANGE AND PREMISES
119	Grain Silos	CW3	STORE AND PREMISES	GRAIN SILO AND PREMISES
120	Granaries and Intervention Stores	CW3	STORE AND PREMISES	GRAIN / INTERVENTION STORES AND PREMISES
121	Greyhound Racetracks	LX	MISC - MAY BE OVERTYPED	GREYHOUND RACETRACK AND PREMISES
122	Guest & Boarding Houses	CH2	GUEST HOUSE AND PREMISES	
123	Gypsy Camp Sites (Short Stay)	MX	MISC - MAY BE OVERTYPED	SITE OF CAMP AND PREMISES
124	Hatcheries/Poultry Farms	MX	MISC - MAY BE OVERTYPED	HATCHERY / POULTRY FARM AND PREMISES
125	Health Farms	MX	MISC - MAY BE OVERTYPED	HEALTH FARM AND PREMISES
126	Heliports	CX	MISC - MAY BE OVERTYPED	HELIPORT AND PREMISES
127	Heredit's Used For Primary Treatment/Processing Of Minerals	IMX	MISC - MAY BE OVERTYPED	MINERAL PROCESSING PLANT AND PREMISES

128	Heritage Railways	LX	MISC - MAY BE OVERTYPED	HERITAGE RAILWAY AND PREMISES
129	High Tech Warehouses	CW	WAREHOUSE AND PREMISES	
130	Holiday Centres	CC2	HOLIDAY CENTRE AND PREMISES	
131	Holiday Homes (Self Catering)	CH1	SELF CATERING HOLIDAY UNIT AND PREMISES	
132	Horse Racecourses	LX	MISC - MAY BE OVERTYPED	HORSE RACECOURSE AND PREMISES
133	Hospital Let Outs	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
134	Hospitals & Clinics NHS (National Scheme)	MH2	HOSPITAL AND PREMISES	CLINIC AND PREMISES
135	Hospitals & Clinics (Private) (National Scheme)	MH3	HOSPITAL AND PREMISES	CLINIC AND PREMISES
136	Hostels	MR	HOSTEL AND PREMISES	
137	Hotels (3 Star And Under)	CH	HOTEL AND PREMISES	
138	Hotels (4 Star & Above) & Major Chain Operated (includes 3* & above consortium hotels)	CH	HOTEL AND PREMISES	
139	Hypermarkets/Superstores (over 2500m²)	CS8	HYPERMARKET AND PREMISES	
140	Ice Rinks	LX	MISC - MAY BE OVERTYPED	ICE RINK AND PREMISES
141	Interactive Telephone Kiosks	MT2	PUBLIC TELEPHONE KIOSK AND PREMISES	

142	Iron and/or Steel Works	IF2	WORKS AND PREMISES	IRON / STEEL WORKS AND PREMISES
143	Kennels and Catteries	CX	MISC - MAY BE OVERTYPED	KENNEL / CATTERY AND PREMISES
144	Laboratories	MX	MISC - MAY BE OVERTYPED	LABORATORY AND PREMISES
145	Lakes With Water Sport Facilities	LX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
146	Land Used For Advertising	CX	MISC - MAY BE OVERTYPED	
147	Land Used For Car Boot Sales	CM	MARKET OUTDOOR AND PREMISES	LAND USED FOR CAR BOOT SALE (AND PREMISES)
148	Land Used For Storage	CW1	LAND USED FOR STORAGE AND PREMISES	
149	Landfill Gas Generator Sites	IMX	MISC - MAY BE OVERTYPED	ELECTRICITY GENERATING PLANT AND PREMISES
150	Land used for Waste Composting	IMX	MISC - MAY BE OVERTYPED	COMPOSTING LAND AND PREMISES
151	Large Distribution Warehouses	CW	WAREHOUSE AND PREMISES	
152	Large Food Stores (750 - 2500m²)	CS	SHOP AND PREMISES	
153	Large Industrials (Over 20,000m²)	IF	FACTORY AND PREMISES	
154	Large Shops (750 - 1850m²)	CS	SHOP AND PREMISES	
155	Large Shops (Over 1850m²)	CS	SHOP AND PREMISES	

156	Libraries	EM	LIBRARY AND PREMISES	
157	Liquid Bulk Storage (Incl Petrol & Oil) (National Scheme)	IX	MISC - MAY BE OVERTYPED	
158	Livestock Markets (National Scheme)	CM	MARKET OUTDOOR AND PREMISES	
159	Local Authority Schools (National Scheme)	EL	SCHOOL AND PREMISES	
160	Lodges (National Scheme)	CH3	MOTEL AND PREMISES	
161	Lorry Parks	CG4	ROAD HAULAGE DEPOT AND PREMISES	LORRY PARK AND PREMISES
162	Maltings - Non Trad	IX	MISC - MAY BE OVERTYPED	MALTINGS AND PREMISES
163	Maltings - Trad	IX	MISC - MAY BE OVERTYPED	MALTINGS AND PREMISES
164	Marinas (National Scheme)	LS3	MARINA AND PREMISES	
165	Markets (Other Than Livestock)	CM	MARKET OUTDOOR AND PREMISES	
166	Mineral Depot and Premises	IMX	MISC - MAY BE OVERTYPED	MINERAL DEPOT AND PREMISES
167	Mineral Producing Hereditament - Blockstone	IM	QUARRY AND PREMISES	
168	Mineral Producing Hereditament - Brine	IMX	MISC - MAY BE OVERTYPED	BRINE FIELD AND PREMISES
169	Mineral Producing Hereditament - Chalk	IM	QUARRY AND PREMISES	

170	Mineral Producing Hereditament - China Clay	IM	QUARRY AND PREMISES	
171	Mineral Producing Hereditament - Clay	IM	QUARRY AND PREMISES	
172	Mineral Producing Hereditament - Coal	IM1	MINE AND PREMISES	
173	Mineral Producing Hereditament - Fluorspar	IM	QUARRY AND PREMISES	
174	Mineral Producing Hereditament - Gas	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
175	Mineral Producing Hereditament - Hardrock	IM	QUARRY AND PREMISES	
176	Mineral Producing Hereditament - Inert	IM4	TIPPING SITE AND PREMISES	
177	Mineral Producing Hereditament - Oil	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
178	Mineral Producing Hereditament - Other Mineral Category	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
179	Mineral Producing Hereditament - Putrescible	IM4	TIPPING SITE AND PREMISES	
180	Mineral Producing Hereditament - Sand and Gravel	IM	QUARRY AND PREMISES	
181	Mineral Producing Hereditament - Sand	IM	QUARRY AND PREMISES	
182	Mineral Producing Hereditament - Shale Unburnt	IM	QUARRY AND PREMISES	
183	Mineral Producing Hereditament - Slate	IM	QUARRY AND PREMISES	

184	Mineral Producing Hereditament With Batching Plant	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
185	Mineral Producing Hereditament With Coating Plant	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
186	Mineral Producing Hereditament With Tunnel Kiln	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
187	MOD Hereditaments	TD1	FORCES CAREERS OFFICE AND PREMISES	
188	Model Villages	LX	MISC - MAY BE OVERTYPED	MODEL VILLAGE AND PREMISES
189	Moorings (Floating Hereditaments)	NT1	MOORING AND PREMISES	
190	Mortuaries	MX	MISC - MAY BE OVERTYPED	MORTUARY AND PREMISES
191	Motor Racetracks	LX	MISC - MAY BE OVERTYPED	MOTOR RACETRACK AND PREMISES
192	Motor Vehicle Works	IF2	WORKS AND PREMISES	
193	Motorway Service Area Let Outs	CX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
194	Motorway and Major Road Service Areas	CX	MISC - MAY BE OVERTYPED	MOTORWAY SERVICE AREA AND PREMISES
195	Museums and Art Galleries (Contractors)	EM1	MUSEUM AND PREMISES	
196	Museums and Art Galleries (Non-Contractors)	EM1	MUSEUM AND PREMISES	
197	Navy Hereditaments	TD1	FORCES CAREERS OFFICE AND PREMISES	

198	Newspaper Printing Works (National Scheme)	IF2	WORKS AND PREMISES	PRINTING WORKS AND PREMISES
199	Night Clubs & Discotheques	CL2	CLUB AND PREMISES	
200	Nuclear Establishments	FE	ELECTRICITY HEREDITAMENT AND PREMISES	NUCLEAR ESTABLISHMENT AND PREMISES
201	Nursing Homes (Inc. Old Peoples Homes)	MR1	HOME AND PREMISES	
202	Observatories	MX	MISC - MAY BE OVERTYPED	OBSERVATORY AND PREMISES
203	Offices (Inc Computer Centres)	CO	OFFICES AND PREMISES	
204	Offices (Headquarters/Institutional)	CO	OFFICES AND PREMISES	
205	Oil Refineries	IX	MISC - MAY BE OVERTYPED	OIL REFINERY AND PREMISES
206	Oxbridge Colleges	EU	UNIVERSITY AND PREMISES	
207	Paper Mills	IF1	MILL AND PREMISES	PAPER MILL AND PREMISES
208	Pavilions	LX	MISC - MAY BE OVERTYPED	PAVILION AND PREMISES
209	Petrol Filling Stations (National Scheme)	CG	PETROL FILLING STATION AND PREMISES	
210	Pharmacies	CS	SHOP AND PREMISES	PHARMACY AND PREMISES
211	Photographic Booths	CX	MISC - MAY BE OVERTYPED	SITE OF PHOTOGRAPHIC BOOTH AND PREMISES

212	Pipelines	IX	MISC - MAY BE OVERTYPED	PIPELINE AND PREMISES
213	Pleasure Piers	LX	MISC - MAY BE OVERTYPED	PLEASURE PIER AND PREMISES
214	Point to Point and Eventing Courses	LX	MISC - MAY BE OVERTYPED	POINT TO POINT / EVENTING COURSE AND PREMISES
215	Police Stations	MP	POLICE STATION AND PREMISES	
216	Polo Grounds	LX	MISC - MAY BE OVERTYPED	POLO GROUND AND PREMISES
217	Post Office Sorting Centres	IX	MISC - MAY BE OVERTYPED	
218	Potteries	IX	MISC - MAY BE OVERTYPED	POTTERY AND PREMISES
219	Power Generators	FE	ELECTRICITY HEREDITAMENT AND PREMISES	OVERWRITE WITH MEANINGFUL DESCRIPTION
220	Prison Service Hereditaments	MP2	PRISON AND PREMISES	
221	Property used for Secondary Aggregate Processing	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
222	Provender Mills (National Scheme)	IF1	MILL AND PREMISES	PROVENDER MILL AND PREMISES
223	Public and Independent Schools (National Scheme)	EP	SCHOOL AND PREMISES	
224	Public Conveniences (National Scheme)	MX	MISC - MAY BE OVERTYPED	PUBLIC CONVENIENCE AND PREMISES
225	Public Halls	LC3	HALL AND PREMISES	

226	Public Houses/Pub Restaurants (National Scheme)	CL	PUBLIC HOUSE AND PREMISES	
227	Public Houses/Pub Restaurants (Inc. Lodge) (National Scheme)	CL	PUBLIC HOUSE AND PREMISES	
228	Public Telephone Kiosks (National Scheme)	MT2	PUBLIC TELEPHONE KIOSK AND PREMISES	
229	Racing Stables (National Scheme)	LX	MISC - MAY BE OVERTYPED	RACING STABLES AND PREMISES
230	RAF Hereditaments	TD1	FORCES CAREERS OFFICE AND PREMISES	
231	Railways & Tramways (Non Leisure)	MX	MISC - MAY BE OVERTYPED	RAILWAY / TRAMWAY AND PREMISES
232	Recording Studios	CX	MISC - MAY BE OVERTYPED	RECORDING STUDIO AND PREMISES
233	Refuse Destructor Plants/Disposal Sites	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
234	Restaurants	CR	RESTAURANT AND PREMISES	
235	Retail Warehouses and Foodstores	CS10	RETAIL WAREHOUSE AND PREMISES	
236	Riding Schools & Livery Stables (National Scheme)	LX	MISC - MAY BE OVERTYPED	RIDING SCHOOL AND PREMISES
237	Rifle and Weapons Ranges	LX	MISC - MAY BE OVERTYPED	RIFLE AND WEAPONS RANGE AND PREMISES
238	Roadside Restaurants (National Scheme)	CR	RESTAURANT AND PREMISES	ROADSIDE RESTAURANT AND PREMISES
239	Roller Skating Rinks	LX	MISC - MAY BE OVERTYPED	ROLLER SKATING RINK AND PREMISES

241	Rugby League Grounds	LS	SPORTS GROUND AND PREMISES	RUGBY LEAGUE GROUND AND PREMISES
242	Rugby Union Grounds	LS	SPORTS GROUND AND PREMISES	RUGBY UNION GROUND AND PREMISES
243	Sales Kiosks	CS4	KIOSK AND PREMISES	
244	Scrap Metal/Breakers Yard	IX	MISC - MAY BE OVERTYPED	SCRAP METAL / BREAKERS YARD AND PREMISES
245	Sea Dredged Aggregate Processing Plants & Depots	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
246	Sewage Works (National Scheme)	NW	SEWAGE TREATMENT WORKS AND PREMISES	
247	Ship Building Yards	IX	MISC - MAY BE OVERTYPED	SHIP BUILDING YARD AND PREMISES
248	Ship Repair Yards	IX	MISC - MAY BE OVERTYPED	SHIP REPAIR YARD AND PREMISES
249	Shops	CS	SHOP AND PREMISES	
250	Showhouses (National Scheme)	CX	MISC - MAY BE OVERTYPED	SHOWHOUSE AND PREMISES
251	Showrooms	CS7	SHOWROOM AND PREMISES	
252	Ski Centres	LX	MISC - MAY BE OVERTYPED	SKI CENTRE AND PREMISES
253	Snooker Halls/Clubs	CL2	CLUB AND PREMISES	SPEEDWAY RACETRACK AND PREMISES
254	Speedway Racetracks	LX	MISC - MAY BE OVERTYPED	

255	Spoil Heap Workings	IM5	SPOIL HEAP WORKINGS AND PREMISES	
256	Sporting Rights	LS	SPORTING RIGHTS	
257	Sports & Leisure Centres (LA) (Dry Only) (National Scheme)	LC2	LEISURE CENTRE AND PREMISES	
258	Sports & Leisure Centres (LA) (Wet & Dry) (National Scheme)	LC2	LEISURE CENTRE AND PREMISES	
259	Sports & Leisure Centres (Private)(Dry Only)	LC2	LEISURE CENTRE AND PREMISES	
260	Sports & Leisure Centres (Private)(Wet & Dry)	LC2	LEISURE CENTRE AND PREMISES	
261	Sports Grounds	LS	SPORTS GROUND AND PREMISES	
262	Sports Stadia	LI1	STADIUM AND PREMISES	
263	Squash Courts	LX	MISC - MAY BE OVERTYPED	SQUASH COURT(S) AND PREMISES
264	Stables and Loose Boxes	LX	MISC - MAY BE OVERTYPED	STABLES / LOOSE BOX(ES) AND PREMISES
265	Stately Homes & Historic Houses (National Scheme)	LX	MISC - MAY BE OVERTYPED	HISTORIC PROPERTY AND PREMISES
266	Station Let Outs	CX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
267	Storage Depots	CW2	STORAGE DEPOT AND PREMISES	
268	Stores	CW3	STORE AND PREMISES	

269	Stud Farms	CX	MISC - MAY BE OVERTYPED	STUD FARM AND PREMISES
270	Studios	CX	MISC - MAY BE OVERTYPED	STUDIO AND PREMISES
272	Swimming Pools (Local Authority)	LS6	SWIMMING POOL AND PREMISES	
273	Swimming Pools (Private)	LS6	SWIMMING POOL AND PREMISES	
274	Tanneries	IX	MISC - MAY BE OVERTYPED	TANNERY AND PREMISES
275	Telecommunications Cable Networks (National Scheme)	MTX	MISC - MAY BE OVERTYPED	TELECOMMUNICATIONS CABLE NETWORK AND PREMISES
276	Telecommunications Switching Centres	MTX	MISC - MAY BE OVERTYPED	SWITCHING CENTRE AND PREMISES
277	Tennis Centres	LS7	TENNIS CENTRE AND PREMISES	
278	Tennis Courts/Clubs	LX	MISC - MAY BE OVERTYPED	
279	Theatres (National Scheme)	LT3	THEATRE AND PREMISES	
280	Theme Parks	LX	MISC - MAY BE OVERTYPED	THEME PARK AND PREMISES
281	Timeshare Complexes (National Scheme)	CC7	TIME SHARE COMPLEX AND PREMISES	
282	Tolls (Ferries, Roads And Bridges)	NX	MISC - MAY BE OVERTYPED	
283	Totalisators On Horse Racecourses	LX	MISC - MAY BE OVERTYPED	TOTALISATOR AND PREMISES

284	Tourist Attractions/Dark Rides	LX	MISC - MAY BE OVERTYPED	TOURIST ATTRACTION AND PREMISES
285	Training Centre (Non Residential)	EX	MISC - MAY BE OVERTYPED	TRAINING CENTRE AND PREMISES
286	Training Centre (Residential)	EX	MISC - MAY BE OVERTYPED	RESIDENTIAL TRAINING CENTRE AND PREMISES
287	Truck Stops	CX	MISC - MAY BE OVERTYPED	TRUCK STOP AND PREMISES
288	Universities (Excluding Oxbridge) (National Scheme)	EU	UNIVERSITY AND PREMISES	
289	Vehicle Repair Workshops & Garages	CG1	VEHICLE REPAIR WORKSHOP AND PREMISES	
290	Vehicle Testing Centres (With Test Tracks)	MX	MISC - MAY BE OVERTYPED	VEHICLE TESTING CENTRE AND PREMISES
291	Vehicle Testing Centres (Without Test Tracks)	MX	MISC - MAY BE OVERTYPED	VEHICLE TESTING CENTRE AND PREMISES
292	Veterinary Clinics / Animal Clinics	CX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
293	Village Halls, Scout Huts, Cadet Huts Etc	LC3	HALL AND PREMISES	
294	Vineyards/Wineries	CX	MISC - MAY BE OVERTYPED	VINEYARD / WINERY AND PREMISES
295	Wafer Fabrications (National Scheme)	IX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
296	War Games Courses/Misc Ag. Use	LX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
297	Waste Incinerator Plants	IMX	MISC - MAY BE OVERTYPED	

298	Waste Recycling Plants	IMX	MISC - MAY BE OVERTYPED	WASTE RECYCLING PLANT AND PREMISES
299	Waste Transfer Stations	IMX	MISC - MAY BE OVERTYPED	WASTE TRANSFER STATION AND PREMISES
300	Water Undertakings (Non-Statutory)	NX	MISC - MAY BE OVERTYPED	
301	Wholesale Warehouses	CW	WAREHOUSE AND PREMISES	
302	Windmills	IX	MISC - MAY BE OVERTYPED	WINDMILL AND PREMISES
303	Wine Bars	CL1	WINE BAR AND PREMISES	
304	Zoos & Safari Parks	LX	MISC - MAY BE OVERTYPED	ZOO/SAFARI PARK AND PREMISES
400	Abattoirs & Slaughter Houses (Contractors Valuation)	MX	MISC - MAY BE OVERTYPED	
401	Abattoirs & Slaughter Houses (Rental Valuation)	MX	MISC - MAY BE OVERTYPED	
02	Agricultural Research Centres	MX	MISC - MAY BE OVERTYPED	
403	Aquaria	MX	MISC - MAY BE OVERTYPED	AQUARIUM AND PREMISES
404	Archives	MX	MISC - MAY BE OVERTYPED	
405	Boathouses	MX	MISC - MAY BE OVERTYPED	BOATHOUSE AND PREMISES
406	Bus Garages (Contractors Valuation)	CG2	GARAGE AND PREMISES	BUS GARAGE AND PREMISES

407	Bus Garages (Rental Valuation)	CG2	GARAGE AND PREMISES	BUS GARAGE AND PREMISES
408	Business Units	IF4	BUSINESS UNIT AND PREMISES	
409	Cafes	CR1	CAFE AND PREMISES	
410	Changing Rooms	LX	MISC - MAY BE OVERTYPED	CHANGING ROOM(S) AND PREMISES
411	Coastguard Stations	MX	MISC - MAY BE OVERTYPED	COASTGUARD STATION AND PREMISES
412	Cold Stores (Contractors Valuation)	CX	MISC - MAY BE OVERTYPED	COLD STORE AND PREMISES
413	Cold Stores (Rental Valuation)	CX	MISC - MAY BE OVERTYPED	COLD STORE AND PREMISES
414	Courts (Contractors Valuation)	MP1	LAW COURT AND PREMISES	
415	Courts (Rental Valuation)	MP1	LAW COURT AND PREMISES	
416	Gymnasia/Fitness Suites	LX	MISC - MAY BE OVERTYPED	GYMNASIUM / FITNESS CENTRE AND PREMISES
417	Hairdressing/Beauty Salons	CS3	HAIRDRESSING SALON AND PREMISES	
418	Information/Visitor Centres	LX	MISC - MAY BE OVERTYPED	INFORMATION / VISITOR CENTRE AND PREMISES
419	Land Used for Display	CX	MISC - MAY BE OVERTYPED	
420	Lifeboat Stations	MX	MISC - MAY BE OVERTYPED	LIFEBOAT STATION AND PREMISES

421	Miniature Railways	LX	MISC - MAY BE OVERTYPED	MINIATURE RAILWAY AND PREMISES
422	Pack Houses	CX	MISC - MAY BE OVERTYPED	PACK HOUSE AND PREMISES
423	Peat Fields	IM6	PEAT FIELDS AND PREMISES	
424	Pet Grooming Parlours	CX	MISC - MAY BE OVERTYPED	PET GROOMING PARLOUR AND PREMISES
425	Pharmacies Within/Adjacent to Surgery/Health Centre	CS	SHOP AND PREMISES	PHARMACY AND PREMISES
426	Pitch and Putt/Putting Greens	LX	MISC - MAY BE OVERTYPED	PITCH AND PUTT / PUTTING GREEN AND PREMISES
427	Pitches for Stalls, Sales or Promotions	CX	MISC - MAY BE OVERTYPED	SITE OF SALES / PROMOTION PITCH AND PREMISES
428	Police Training Colleges	EP1	COLLEGE AND PREMISES	POLICE TRAINING COLLEGE AND PREMISES
429	Post Offices	CS6	POST OFFICE AND PREMISES	
430	Pumping Mines	IM1	MINE AND PREMISES	PUMPING MINE AND PREMISES
431	Religious Retreats/Study Centres (Residential)	EX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
432	Sales Offices	CX	MISC - MAY BE OVERTYPED	SALES OFFICE AND PREMISES
433	Statutory Docks and Harbours (Formula)	FD	DOCK HEREDITAMENT AND PREMISES	
434	Statutory Docks and Harbours (Non-Formula, Prescribed)	NX	MISC - MAY BE OVERTYPED	DOCK / HARBOUR HEREDITAMENT AND PREMISES

435	Statutory Docks and Harbours (Other)	NX	MISC - MAY BE OVERTYPED	DOCK / HARBOUR HEREDITAMENT AND PREMISES
436	Surgeries, Clinics, Health Centres (Contractors Valuation)	MH	SURGERY AND PREMISES	
437	Surgeries, Clinics, Health Centres (Rental Valuation)	MH	SURGERY AND PREMISES	
438	Telescope Sites	MX	MISC - MAY BE OVERTYPED	SITE OF TELESCOPE AND PREMISES
439	University - Ancillary Land or Buildings	EX	MISC - MAY BE OVERTYPED	UNIVERSITY LAND / BUILDING AND PREMISES
440	University Occupation Within Hospitals	MH2	HOSPITAL AND PREMISES	ACTUAL DESCRIPTION DEPENDANT UPON TYPE OF OCCUPATION
441	Weighbridges	NX	MISC - MAY BE OVERTYPED	
442	Takeaway Food Outlet (Predominantly Off Premises)	CS	SHOP AND PREMISES	
500	Cafes/Restaurants Within/Part of Specialist Property	CR	RESTAURANT AND PREMISES	
501	Car Parking Within/Part of Specialist Property	CP	CAR PARK AND PREMISES	
502	Garages Within/Part of Specialist Property	CG2	GARAGE AND PREMISES	
503	Gymnasias/Fitness Suites Within/Part of Specialist Property	LX	MISC - MAY BE OVERTYPED	GYMNASIUM / FITNESS CENTRE AND PREMISES
504	Kiosks Within/Part of Specialist Property	CS4	KIOSK AND PREMISES	
505	Nurseries/Creches Within/Part of Specialist Property	EN1	DAY NURSERY AND PREMISES	

506	Offices Within/Part of Specialist Property	ML	OFFICES AND PREMISES	
507	Salons/Clinics Within/Part of Specialist Property	CS3	HAIRDRESSING SALON AND PREMISES	SALON / CLINIC AND PREMISES
508	Shops Within/Part of Specialist Property	CS	SHOP AND PREMISES	
509	Sports & Leisure Centres Within/Part of Specialist Property	LC2	LEISURE CENTRE AND PREMISES	
510	Stores Within/Part of Specialist Property	CW3	STORE AND PREMISES	
511	Warehouses Within/Part of Specialist Property	CW	WAREHOUSE AND PREMISES	
512	Workshops Within/Part of Specialist Property	IF3	WORKSHOP AND PREMISES	
513	Miscellaneous Within/Part of Specialist Property	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
700	Sponsored Roundabout Advertising Displays			
701	Restaurant With Letting Accommodation			
702	Driving Standards Agency Centre			
703	Residual Shopping Mall			
704	Land Used For Seasonal Markets And Events			
705	Market Stall (Not Pitch)			

706	Advertising Displays On Pavements And Bus Shelters			
707	Advertising Displays At Superstores			
708	Advertising Displays From Phone Booths			
709	Dark Retailing / Internet Sites			
710	Unallocated			
711	Advertising Sites From Agricultural Land			
712	Unallocated			
713	Bicycle Folding Box Site			
714	Unallocated			
715	Unallocated			
716	Cafes / Restaurants within / Part Of A Non-Specialist Properties			
717	Delivery Box And Premises			
718	Electric Charging Points (Motor Vehicle)			
719	Car Washes (Stand Alone - Hand Car Washes)			

720	LPG Service Station			
721	Self Storage Facility			
722	Serviced Apartments			
723	Serviced Offices			
724	Street Points (EG Cycle Docking Stations)			
725	Unallocated			
726	Unallocated			
727	Unallocated			
728	Unallocated			
729	Unallocated			
730	Unallocated			
731	Unallocated			
732	Click And Collect Locker Site			
733	Unallocated			

734	Wedding And Function Venue			
735	Historic Property (National Trust / English Heritage)			
736	Holiday Homes Self Catering (Complexes)			
737	Ferry Terminal	NT3	Ferry Terminal And Premises	NX - Ferry Landing Stage And Premises
738	Builders Merchants			
739	Soccer Centres			
740	Secure Childrens Homes			
741	Independent Gas Transporters (IGT)	CX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
742	Independent Distribution Network Operators (INDOs)	CX / NX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
743	Renewable Power Generators - Photovoltaic	FE	MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
744	Renewable Power Generators - Wind	FE	MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
745	Renewable Power Generators - Other	FE	MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
746	Renewable Power Generators - Hydro	FE	MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
747	Fossil Fuel Power Stations	FE	MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION

748	Nuclear Power Stations	FE	MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
749	Underground Gas Storage Facility			
750	NHS Clinic And Health Centres (Contractors)			
751	NHS Clinic And Health Centres (Rentals)			
752	Surgeries (Other Than GP/NHS) (Contractors)			
753	Surgeries (Other Than GP/NHS) (Rentals)			
754	GP Surgeries (Rentals)			
755	GP Surgeries (Contractors)			
756	Equestrian Hospitals			
757	Plant Nurseries	CX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
992	Commercial Miscellaneous	CX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
993	Leisure Miscellaneous	LX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
994	Industrial Miscellaneous	IX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
995	Educational Miscellaneous	EX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION

996	Formula Assessed Miscellaneous	FD	DOCK HEREDITAMENT AND PREMISES	OVERWRITE WITH MEANINGFUL DESCRIPTION
997	Minerals Miscellaneous	IMX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
998	Crown Miscellaneous	TX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION
999	Miscellaneous	MX	MISC - MAY BE OVERTYPED	OVERWRITE WITH MEANINGFUL DESCRIPTION

Appendix 3 - Appeal/proposal settlement codes

Code	Type Of Case	Description
F	IPP	Well founded
A	IPP	Agreed
W	IPP	Withdrawn
V	IPP	Decision by VT
C	IPP	Confirmed by VT
D	IPP	Dismissed by VT
L	IPP	Decision by LT
T	IPP	Confirmed by LT
DL	IPP	Dismissed by LT
WL	IPP	Withdrawn by LT
CA	IPP	Consent order (agreed)
1A	Check	Agree
1D	Check	Disagree
1P	Check	Partially Agree
2I	Challenge	Incomplete
2F	Challenge	Well Founded
2A	Challenge	Agree
2D	Challenge	Disagree
2W	Challenge	Withdrawn
3F	Appeal	Well Founded
3A	Appeal	Agreed (Consent Order)
3C	Appeal	Confirmed by VT
3D	Appeal	Dismissed by VT
3V	Appeal	Decision by VT
3W	Appeal	Withdrawn (Consent Order)

Appendix 4 - Other additions

Note - Text only - codes not used

CAR WASH (CLASS A++)
CAR WASH (CLASS A+)
CHANGING ROOMS
CLUBHOUSE
DUTCH BARN
OUTDOOR TENNIS AREA
PAVILLION
TACK ROOM
TOILET BLOCK
BAR
RESTAURANT
GRASS AIRSTRIP
SURFACED AIRSTRIP
INDOOR ARENA
OUTDOOR ARENA
BOWLING GREEN
CANTERWAY
COVERING YARD
CRICKET NETS
DOCK
DRIVING RANGE
GRASS GALLOPS
ALL WEATHER GALLOPS
GOLF COURSE
OUTDOOR HORSE WALKER
INDOOR HORSE WALKER
ALL WEATHER PITCH
PITCH
HARD SURFACE PITCH
PLAY AREA
PLAYING FIELD
PRACTICE AREA
SURFACED RUN
GRASS RUN

SHELTER
INDOOR SHOOTING RANGE
OUTDOOR SHOOTING RANGE
SKITTLE ALLEY
SLIPWAY
SPECTATOR STAND
SQUASH COURT
STORE
ALL WEATHER TENNIS COURT
GRASS TENNIS COURT
HARD SURFACE TENNIS COURT
CARAVANS
SPORTS FACILITY
MISCELLANEOUS ASSOCIATED ROOMS
UPPER FLOOR SALES (IE ABOVE FIRST FLOOR)
BASEMENT STORES IN A RETAIL UNIT
FIRST FLOOR STORES IN A RETAIL UNIT
UPPER FLOOR STORES (IE ABOVE FIRST FLOOR)
GLASSHOUSE
SHED
PORTABLE BUILDING
LOWER GROUND FLOOR SALES
FIRST FLOOR SALES
MEZZANINE FLOOR
CAR WASH (CLASS A)
CAR WASH (CLASS A-)
CAR WASH (CLASS B)
CAR WASH (CLASS C)
CAR WASH (CLASS D)
JET WASH
FORECOURT THROUGHPUT
STORAGE CONTAINER
VEHICLE DISPLAY SPACES
VEHICLE SPACES
WORKSHOP
OFFICE

LOCK UP GARAGE
AIR CONDITIONING SYSTEM
SUPPORTED STORAGE FLOOR
SUPPORTED RETAIL FLOOR
NO. OF ADVERTISING STATIONS
FILLING STATION SHOP
HOLIDAY ACCOMMODATION
OUTDOOR DISPLAY/SEATING AREA
VERANDA
BIKE SHED
CANOPY
CELLAR
FITNESS ROOM
FRONTAGE
GARAGE
HELIPAD
HARD SURFACED, FENCED LAND
UNSURFACED, FENCED LAND
ROUGH SURFACED, FENCED LAND
HARD SURFACED, UNFENCED LAND
UNSURFACED, UNFENCED LAND
ROUGH SURFACED, UNFENCED LAND
LOADING BAY
MOORING
FORECOURT THROUGHPUT
RETURN FRONTAGE
SWIMMING POOL
MISCELLANEOUS ADDITION

Appendix 5 - Reason for change codes

Code	Description
01	Demolished
02	Reconstituted
03	Exempt from rating
04	Ceased to be relevant
05	Boundary change
06	Address change and review of assessment
07	Deletion of draft list assessment
08	Reconstituted REVAL assessment (deletion)
09	Other (deletion)
10	New hereditament
11	Reconstituted
12	Ceased to be exempt
13	Boundary change
14	Address change and review of assessment
17	Reconstituted REVAL assessment (new)
19	Other (new)
20	Alteration of a non-deleted assessment
21	Alteration of effective date only (non-deleted assessment)
26	Amend draft list assessment
28	Correct new entry REVAL assessment
29	Other (alteration non-deleted assessment)
31	Alteration of a deleted assessment (effective date only)

Appendix 6 - Case type codes

Code	Description
BAR	Billing Authority Report
VOR	Valuation Officer Report
IPP	Interested Party Proposal
MRL	Minor Change to Rating List
BC	Boundary Change
CHK	Check Case (2017 List onwards)
CHL	Challenge Case (2017 List onwards)
APL	Appeal Case (2017 List onwards)